

CLERK'S OFFICE

APPROVED

Date: 1-28-03

Submitted by:

Chairman of the Assembly
at the request of the Mayor

Prepared by :

Public Transportation Department

Reading Date:

January 14, 2003

For Reading:
ANCHORAGE, ALASKA

AR NO. 2003- 22

A RESOLUTION AUTHORIZING THE MUNICIPALITY OF ANCHORAGE, PUBLIC TRANSPORTATION DEPARTMENT TO ENTER INTO A TRANSFER OF RESPONSIBILITIES AGREEMENT IN THE AMOUNT OF THREE HUNDRED EIGHTY-SEVEN THOUSAND ONE HUNDRED DOLLARS (\$387,100) WITH THE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, STATE OF ALASKA, FOR THE MUNICIPAL SHARE-A-RIDE PROGRAM AND APPROPRIATING THESE FUNDS TO THE STATE CATEGORICAL GRANTS FUND (231).

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the Public Transportation Department is authorized to enter into a Transfer of Responsibilities Agreement with the Department of Transportation and Public Facilities, State of Alaska, for a sum not to exceed Three Hundred Eighty-seven Thousand One Hundred Dollars (\$387,100) for the Municipal Share-A-Ride Program.

Section 2. That these funds are appropriated to the State Categorical Grants Fund (231).

Section 3. This resolution shall take effect immediately upon passage and approval.

PASSED AND APPROVED by the Anchorage Municipal Assembly this
28th day of January, 2003.


Chairman

ATTEST:


Municipal Clerk

Department Appropriation:

Public Transportation \$387,100



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 39 -2003

Meeting Date: January 14, 2003

From: Mayor

Subject: Authorization to enter into a Transfer of Responsibilities Agreement between the State of Alaska, Department of Transportation and Public Facilities, and the Municipality of Anchorage, Public Transportation Department, for the Municipal Share-A-Ride Program and Appropriation of the Grant of \$387,100 to the State Categorical Grants Fund (231).

1 The purpose of this memorandum is to request Assembly approval of the Transfer of
2 Responsibilities Agreement from the State of Alaska, Department of Transportation and
3 Public Facilities, for the Municipal Share-A-Ride Program in the amount of three
4 hundred eighty-seven thousand one hundred dollars (\$387,100). The grant period is
5 January 1, 2003 through December 31, 2003. No local matching funds are required.

6
7 Share-A-Ride efforts are funded by and required by the Federal Highway Administration
8 to help Anchorage comply with the Federal Clean Air Act. The Share-A-Ride program
9 promotes car pools, van pools and other ridesharing services. Special efforts are directed
10 to major employers.

11
12 The State of Alaska requires Assembly authorization to enter into the Agreement.
13 Following receipt of the Assembly authorization, the State will give final signature on the
14 Transfer of Responsibilities Agreement. In anticipation of this step, appropriation of the
15 grant funds is incorporated into the Assembly Resolution.

16
17 Processing of the supplemental appropriation into the Municipality's financial system will
18 be held until receipt of the actual award notification from the State of Alaska, Department
19 of Transportation and Public Facilities.

BUDGET INFORMATION

Revenue

| | | |
|----|--|------------------|
| 22 | | |
| 23 | | |
| 24 | | |
| 25 | 231-61913G-9398 State Grant Revenue Pass-Through | <u>\$387,100</u> |
| 26 | Total | \$387,100 |
| 27 | | |
| 28 | | |
| 29 | | |

1 Assembly Memorandum

2 Page 2 of 2

3
4 **Expenditures**

| | | | |
|----|-------------------|----------------------------------|------------|
| 6 | 231-61913G-1101 | Wages & Salaries | \$138,800 |
| 7 | 231-61913G-1401 | Benefits | 44,420 |
| 8 | 231-61913G-2101 | Office Supplies | 2,900 |
| 9 | 231-61913G-3101 | Professional Services | 62,070 |
| 10 | 231-61913G-3202 | Postage | 4,830 |
| 11 | 231-61913G-3307 | Travel, Sem./Conf. Outside of AK | 5,000 |
| 12 | 231-61913G-3802 | Advertising | 86,950 |
| 13 | 231-61913G-3803 | Printing & Binding | 10,130 |
| 14 | 231-61913G-6022 | Clerk | 60 |
| 15 | 231-61913G-6088-9 | IT | 220 |
| 16 | 231-61913G-6091 | Office of Mgmt. & Budget | 520 |
| 17 | 231-61913G-6095 | Purchasing | 2,750 |
| 18 | 231-61913G-6103 | Financial Reporting | 6,200 |
| 19 | 231-61913G-6104 | Payroll | 310 |
| 20 | 231-61913G-6105 | Financial Processing, A. P. | 1,030 |
| 21 | 231-61913G-6110 | Financial Information Systems | 2,540 |
| 22 | 231-61913G-6145 | General Liability | 4,730 |
| 23 | 231-61913G-6147 | Workers Compensation | 12,480 |
| 24 | 231-61913G-6182 | Classifications | 100 |
| 25 | 231-61913G-6184 | Records | 310 |
| 26 | 231-61913G-6185 | Benefits | 400 |
| 27 | 231-61913G-6194 | Employment Services | <u>350</u> |

28
29 Total: \$387,100

30
31 The Administration recommends approval of Resolution No AR 2003- 22 authorizing
32 acceptance and appropriation of the Municipal Share-A-Ride Program TORA in the
33 amount of \$387,100.

34
35 Prepared by: Bob Kniefel, Director of Public Transportation

36
37 Fund Certification: Kate Giard, Chief Fiscal Officer
38 231-61913G-9398 -619130- BY 2003 \$387,100
39 (State Grant Revenue, Federal Pass-Through)

40
41 Concur: Harry J. Kielsing, Jr., Municipal Manager

42
43 Respectfully submitted: George P. Wuerch, Mayor



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Work Flow History Report

AR 2003-22

Workflow History

| Workflow Name | Action Date | Action | User | Security Group | Content ID |
|-------------------------|----------------------|---------|------------|----------------|------------|
| FundsAppropWorkflow | 12/2/02 8:42 AM | Checkin | alatervojh | Public | 000430 |
| Transit_SubWorkflow | 12/2/02 8:43 AM | Approve | kniefelre | Public | 000430 |
| OMB_SubWorkflow | 12/2/02 9:19 AM | Approve | rogersta | Public | 000430 |
| Finance_SubWorkflow | 12/2/02 12:06 PM | Approve | giardkh | Public | 000430 |
| MuniManager_SubWorkflow | 12/4/02 10:10 AM | Reject | wheelerda | Public | 000430 |
| FundsAppropWorkflow | 12/4/02 10:22 AM | Reject | bealejl | Public | 000430 |
| FundsAppropWorkflow | 12/10/02 9:10 AM | Checkin | alatervojh | Public | 000430 |
| FundsAppropWorkflow | 12/10/02 9:17 AM | Reject | kniefelre | Public | 000430 |
| FundsAppropWorkflow | 12/10/02 9:28 AM | Checkin | alatervojh | Public | 000430 |
| Transit_SubWorkflow | 12/10/02 9:35 AM | Approve | kniefelre | Public | 000430 |
| Legal_SubWorkflow | 12/10/02 1:50 PM | Approve | wheelerda | Public | 000430 |
| OMB_SubWorkflow | 12/12/02 11:14 AM | Approve | rogersta | Public | 000430 |
| FundsAppropWorkflow | 12/13/02 9:03 AM | Reject | giardkh | Public | 000430 |
| FundsAppropWorkflow | 12/13/02 10:19 AM | Checkin | alatervojh | Public | 000430 |
| Transit_SubWorkflow | 12/16/02 7:09 AM | Approve | kniefelre | Public | 000430 |
| Legal_SubWorkflow | 12/16/02 3:17 PM | Approve | wheelerda | Public | 000430 |
| OMB_SubWorkflow | 12/16/02 4:37 PM | Approve | rogersta | Public | 000430 |
| Finance_SubWorkflow | 12/18/02 11:14 AM | Approve | giardkh | Public | 000430 |

| | | | | | | |
|--------------------------|---------------------|---------|---------|--------|--------|---|
| MuniManager_SubWorkflow | 12/30/02 5:10 PM | Approve | | Public | | (|
| MuniMgrCoord_SubWorkflow | 1/6/03 1:56 PM | Approve | bealejl | Public | 000430 | (|

INTRODUCTION

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CLEMENS OFFICE
2003 JAN -6 PM 4:20
M.O.A